

<b>ENGINEERING TECHNICAL SERVICES MONTHLY ACTIVITY SUMMARY</b>	<i>REPORTS CONTROL SYMBOL</i>
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<b>I ADMINISTRATIVE DATA</b>					
<i>REPORT MONTH</i>	<i>NAME</i>	<i>AFETS/CONTRACTOR</i>	<i>DUTY PHONE/FAX NUMBER (DSN)</i>		
<i>UNIT &amp; LOCATION</i>		<i>WEAPON SYSTEM/EQUIPMENT</i>		<i>E-MAIL ADDRESS</i>	
<i>TDY DATES</i>		<i>PURPOSE</i>			

<b>II TRAINING RECEIVED</b>					
<i>EQUIPMENT/SYSTEM</i>	<i>DATES</i>	<i>LOCATION</i>	<i>TYPE</i>	<i>COURSE NO.</i>	<i>COURSE HOURS</i>

<b>III TRAINING ACCOMPLISHED</b>					
<i>EQUIPMENT/SYSTEM</i>	<i>DATES</i>	<i>LOCATION</i>	<i>NO. STUDENTS</i>	<i>TYPE TRAINING</i>	<i>CLASS HOURS</i>

<b>IV TECHNICAL REMARKS/SIGNIFICANT PROBLEMS/DEFICIENCY TRENDS</b>	

<i>DATE</i>	<i>SUPERVISOR'S SIGNATURE</i>	<i>AFETS/CETS SIGNATURE</i>
	<i>PRINT NAME, GRADE, ORGANIZATION, OFFICE SYMBOL, DSN</i>	

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### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

