

ANNUAL UTILITY SERVICE CONTRACT REVIEW FOR GAS SERVICE

TO: OPERATIONAL CONTRACTING OFFICE		CONTRACT NUMBER		DATE OF LAST MODIFICATION	
PREMISES SERVED					
NAME OF CONTRACTOR			EFFECTIVE DATE AND IDENTIFICATION OF CURRENT RATE SCHEDULE		
1. SERVICE REQUIREMENT <i>(For each service specification exhibit)</i>		2. CONTRACT ESTIMATES		3. ACTUALS FY _____	
MAXIMUM DEMAND(Firm)		MCF/HR		MCF/HR	
		MCF/DAY		MCF/DAY	
MAXIMUM DEMAND(Interruptible)		MCF/HR		MCF/HR	
		MCF/DAY		MCF/DAY	
CONSUMPTION (Firm)		MCF/ANNUM		MCF/ANNUM	
CONSUMPTION (Interruptible)		MCF/ANNUM		MCF/ANNUM	
4. ANNUAL FIRM COST		5. ANNUAL INTERRUPTIBLE COST		6. TOTAL ANNUAL COST	
7. AVERAGE FIRM COST PER MCF			8. AVERAGE INTERRUPTIBLE COST PER MCF		
9. CONNECTION CHARGE TOTAL		10. AMOUNT CREDITED (Refunded)		11. BALANCE DUE	
12. TERMINATION CHARGE					
13. LOCATION OF DELIVERY POINT		14. METER		15. SIZE PIPE AT DELIVERY POINT	
		NUMBER SIZE		DIAM IN INCHES PSIG	
YES	NO	NOTES: (Type all additional recommendations and explanations on plain bond paper and attach to this form.) (EF users: Refer to Form Info)			
<input type="checkbox"/>	<input type="checkbox"/>	17. ARE ESTIMATED SERVICE REQUIREMENTS IN CONTRACT CURRENT? IF NO, ATTACH RECOMMENDED CHANGES.			
<input type="checkbox"/>	<input type="checkbox"/>	18. METERING AND BILLING A. ARE PRESENT PROCEDURES CONSIDERED THE MOST ADVANTAGEOUS TO THE GOVERNMENT FOR THE SERVICE RECEIVED AND DELIVERY POINTS INVOLVED?			
<input type="checkbox"/>	<input type="checkbox"/>	B. ARE THERE BETTER ALTERNATIVES? IF YES, ATTACH AN EXPLANATION OF ACTION TAKEN OR PLAN.			
<input type="checkbox"/>	<input type="checkbox"/>	C. WERE PENALTIES OR MINIMUM BILLING CHARGED? IF YES, ATTACH AN EXPLANATION OF ACTION TAKEN OR PLAN TO AVOID FUTURE PENALTIES OR MINIMUM BILLS.			
<input type="checkbox"/>	<input type="checkbox"/>	19. ARE CONTRACTOR FACILITIES AND SPECIFIED DELIVERY PRESSURE(S) AT POINT(S) OF DELIVERY CONSIDERED ADEQUATE TO MEET BASE REQUIREMENTS DURING THE NEXT 5 YEARS? IF NO, ATTACH A STATEMENT OF INADEQUACY AND A PLAN OF ACTION.			
<input type="checkbox"/>	<input type="checkbox"/>	20. ARE CONTRACT TECHNICAL PROVISIONS AND SPECIFICATIONS CURRENT? IF NO, ATTACH A STATEMENT DESCRIBING CHANGES NEEDED.			
<input type="checkbox"/>	<input type="checkbox"/>	21. ARE ALL SERVICE POINTS SERVED BY THIS CONTRACTOR CONSOLIDATED INTO A SINGLE CONTRACT? IF NO, LIST OTHER CONTRACTS, OR SERVICE POINTS NOT COVERED BY THIS CONTRACT, AND RECOMMEND FOR CONSOLIDATION INTO A SINGLE			
<input type="checkbox"/>	<input type="checkbox"/>	22. HAVE CONTRACT RATES BEEN REVIEWED FOR TECHNICAL SUFFICIENCY AND RATE ACCEPTABILITY? ARE THE RATES BASED ON OUR USE CHARACTERISTICS? ARE THE RATES REASONABLE WHEN COMPARED WITH THE SUPPLIER'S OTHER RATES FOR SIMILAR CONDITIONS OF SERVICE? IF NO, ATTACH RECOMMENDED CHANGES.			
<input type="checkbox"/>	<input type="checkbox"/>	23. CAN OTHER CHANGES BE MADE IN THIS CONTRACT THAT WOULD MAKE IT MORE ADVANTAGEOUS TO THE GOVERNMENT? IF YES, ATTACH A STATEMENT BRIEFLY DESCRIBING RECOMMENDED CHANGES AND HOW THEY CAN BE ACCOMPLISHED.			
<input type="checkbox"/>	<input type="checkbox"/>	24. IS GAS SUPPLY BEING PURCHASED COMPETITIVELY ON THE "SPOT MARKET"? IF NO, EXPLAIN WHY NOT.			
25. SIGNATURE OF BASE UTILITY ENGINEER				26. DATE	
27. SIGNATURE OF BASE CIVIL ENGINEER				28. DATE	

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The traditional Field-by-Field creation process is extremely ineffective and slow.

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The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

AF IMT 3551 CONTINUATION SHEET