

NEWCOMER/SPONSOR CONTACT SURVEY

PRIVACY ACT STATEMENT

AUTHORITY: AETCI 36-2104, AETC Sponsorship Program

PRINCIPAL PURPOSE: To assist relocating personnel and their family members.

ROUTINE USES: None

DISCLOSURE: Voluntary; failure to provide the necessary data will not result in the individual(s) being denied service.

NAME AND GRADE OF NEWCOMER		NAME OF BASE DEPARTING FROM	
DATE OF DEPARTURE	DATE OF ARRIVAL IN LOCAL AREA	MODE OF TRANSPORTATION	
HOME ADDRESS/PHONE NUMBER		WORK ADDRESS/PHONE NUMBER/FAX/E-MAIL ADDRESS	
ITINERARY(dates and locations)			
IF TAKING LEAVE ENROUTE, WHAT ARE YOUR LEAVE ADDRESSES AND TELEPHONE NUMBERS?			
FAMILY MEMBERS ACCOMPANYING YOU TO NEW DUTY STATION <input type="checkbox"/> YES <input type="checkbox"/> NO (If no, where will they reside?)		IS YOUR SPOUSE NEW TO THE AIR FORCE WAY OF LIFE? <input type="checkbox"/> YES <input type="checkbox"/> NO	WOULD YOUR SPOUSE LIKE TO HAVE A SPONSOR? <input type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF SPOUSE		STATUS OF SPOUSE <input type="checkbox"/> MILITARY <input type="checkbox"/> CIVILIAN	TRANSPORTATION NEEDED UPON ARRIVAL <input type="checkbox"/> YES <input type="checkbox"/> NO
NAMES, GENDER AND AGES OF CHILDREN			CHILD CARE NEEDED UPON ARRIVAL <input type="checkbox"/> YES <input type="checkbox"/> NO
PETS <input type="checkbox"/> YES <input type="checkbox"/> NO (If yes, how many, what kind, how big?)			KENNEL ARRANGEMENTS NEEDED UPON ARRIVAL <input type="checkbox"/> YES <input type="checkbox"/> NO
BILLETING RESERVATIONS NEEDED <input type="checkbox"/> YES (If yes, for how long? _____) <input type="checkbox"/> NO (If no, how can you be contacted after arrival?)			
SPECIAL NEEDS OR CONCERNS (If so, what are they?) (e.g., EFMP, real estate/rental needs, first term, overseas, humanitarian, schools/education, family member employment, sports sign-up dates, foreign-born family member, etc.) (If more space is required, continue on reverse.)			
PRIOR TO DEPARTURE FROM LAST BASE, DID THE NEWCOMER:		CONTACT FSC TO RECEIVE SITES BOOKLET <input type="checkbox"/> YES <input type="checkbox"/> NO	MAKE APPOINTMENT WITH FSC RAM <input type="checkbox"/> YES <input type="checkbox"/> NO
ATTEND A FSC "SMOOTH MOVE" <input type="checkbox"/> YES <input type="checkbox"/> NO		MAKE APPOINTMENT WITH THE HEALTH BENEFITS ADVISOR <input type="checkbox"/> YES <input type="checkbox"/> NO	

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The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).