

CHAPLAIN SERVICE IMA ANNUAL PARTICIPATION AND TRAINING PLAN

This IMT contains personal information protected by the Privacy Act of 1974. The IMT will be safeguarded from unauthorized disclosure and will be disposed of according to AFI 33-332.

MEMBER INFORMATION

NAME (Last, First, MI)	GRADE	DATE OF RANK	SSAN (Last 4 digits)
HOME ADDRESS	UNIT ADDRESS		UNIT PHONE (DSN and commercial)
PHONE NUMBER (Home, office, and cell)	HOME EMAIL	DATE OF ATTACHMENT	RR DATE
	MILITARY EMAIL		SATISFACTORY YEARS OF SERVICE

FY _____ TRAINING CALENDAR

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
OCT																															
NO																															
DEC																															
JAN																															
FEB																															
MA																															
APR																															
MAY																															
JUN																															
JUL																															
AU																															
SEP																															

USE THE FOLLOWING CODES WHEN COMPLETING THE PROJECTED TRAINING CALENDAR:

Mandatory Annual Requirements:

Additional Participation:

AT -- ANNUAL TOUR - RESERVE PERSONNEL APPROPRIATION

MPA -- MILITARY PERSONNEL APPROPRIATION, MAN-DAY

ST -- SPECIAL TOUR - (RPA)

IDT -- INACTIVE DUTY FOR TRAINING (Quarterly)

SC -- SCHOOL TOUR - (RPA)

PROFESSIONAL MILITARY EDUCATION

COURSE	DATE COMPLETED	DATE ENROLLED

PROFESSIONAL DEVELOPMENT

TRAINING PROGRAM	DATE COMPLETED	

CIVILIAN EDUCATION

DEGREE/CERTIFICATE	DATE AWARDED	INSTITUTION

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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

QUALITY REVIEW PANEL PARTICIPATION PLAN					
ANCILLARY TRAINING	PROJECTED	COMPLETED	ANCILLARY TRAINING	PROJECTED	COMPLETED
Performance Feedback Session			Personal & Family Readiness Briefing		
Verify Recall Information			Antiterrorism Level 1 Awareness		
Virtual Record of Emergency Data (vRED) Review			Wing Level Field Exercises (MARE, PRF, etc)		
Safety Briefing			Suicide and Violence Awareness		
Travel Card Application/Update			Homosexual Policy Training		
Verify/Update Security Clearance			Operational Risk Management (ORM) Training		
Reenlistment Actions (If applicable)			Privacy Act (PA) Training		
Performance Report			Freedom of Information Act Training		
Awards/Decorations Consideration (Last 3 years, if eligible)			Review Chaplain Service AFI, AETC Supplements, and Local OIs		
Career Progression Review			Establish/Update myPay Account		
Officer Application for Reserve Reassignment (AF IMT 1288)			Establish/Update Reserve Network (ResNet) Account		
CFETP Review (Enlisted)			Establish/Update AF Portal Account		
Fitness Testing (check one) <input type="checkbox"/> PASS <input type="checkbox"/> FAILED			Establish/Update Military E-mail Account		
Preventative Health Assessment (PHA)			Review IMA Management Folder		
Dental Examination			Review Chapel Contingency Support Plan		
Immunizations Review			Review Base Global Ministry Plan		
Chemical Warfare Defense Training (CWDT)					
Law of Armed Conflict (LOAC)					
Self-Aid and Buddy Care (SABC)				YES	NO
Weapon Qualification (Enlisted)			Physical Profile		
Will/Power of Attorney Review			Worldwide Qualified		
Family Care Plan Briefing			Met Participation Requirements		
IMA PARTICIPATION CERTIFICATION					
NAME, GRADE, BR OF SVC, ORGN, COMD AND LOCATION(Print)			DUTY TITLE		
			SIGNATURE		DATE
SUPERVISOR REVIEW					
NAME, GRADE, BR OF SVC, ORGN, COMD AND LOCATION(Print)			DUTY TITLE		
			SIGNATURE		DATE
AETC/HCR REVIEW					
NAME, GRADE, BR OF SVC, ORGN, COMD AND LOCATION(Print)			DUTY TITLE		
			SIGNATURE		DATE