

**PRELIMINARY GROUND MISHAP REPORT**

**PART - I**

NAME (Last,First,MI)		RANK	AFSC/JOB SERIES	AGE	SEX	ORGANIZATION	
MISHAP DATE/TIME	DUTY STATUS		TIME LOST		LIGHT DUTY	ACTIVITY AT TIME OF MISHAP (I.E.LIFTING)	DUTY PHONE
	ON <input type="checkbox"/>	OFF <input type="checkbox"/>	HOSPITAL	QUARTERS	YES <input type="checkbox"/>		
DESCRIPTION OF INJURIES				MISHAP LOCATION (BE SPECIFIC, IE, SHELTER#, MPF, etc.)			

**PART - II ON DUTY MISHAP EVENT DATA**

JOB TASK ASSIGNED		PPE REQUIRED	USED? YES <input type="checkbox"/>	NO <input type="checkbox"/>	AVAILABL YES <input type="checkbox"/>	NO <input type="checkbox"/>	SERVICEABLE? YES <input type="checkbox"/>	NO <input type="checkbox"/>	WORKER TRAINED IN USE YES <input type="checkbox"/>	NO <input type="checkbox"/>	
TRAINING A YES <input type="checkbox"/>	NO <input type="checkbox"/>	WEATHER A YES <input type="checkbox"/>	NO <input type="checkbox"/>	APPLICABLE T.O./SAFETY	AFOSH TRAINING MON _____ YR _____	USED? YES <input type="checkbox"/>	NO <input type="checkbox"/>	AVAILABLE YES <input type="checkbox"/>	NO <input type="checkbox"/>	ADEQUATE YES <input type="checkbox"/>	NO <input type="checkbox"/>
EQUIPMENT/VEHICLE INFO	MANUFACTURER	MODEL/YEAR	LIC/REG/SERIAL#	DAMAGE DESCRIPTION		REPAIR COST					

**PART - III OFF DUTY MISHAP EVENT DATA**

S & R	SPORT PLAYING?				INTRAMURAL <input type="checkbox"/>	PICK-UP <input type="checkbox"/>	RACTICE <input type="checkbox"/>	OTHER -
POV MTC	SEATBELT/HELMET USED <input type="checkbox"/>	NOT USED <input type="checkbox"/>	MSF TRAINING DATE (MTC ONLY)	ON BASE <input type="checkbox"/>	OFF BASE <input type="checkbox"/>	WEATHER FACTOR?	ALCOHOL INVOLVED?	OTHER FACTORS
MISC	BURN <input type="checkbox"/>	FALL <input type="checkbox"/>	CUT <input type="checkbox"/>	LIFTING <input type="checkbox"/>	OTHER -			

**PART - IV BRIEF NARRATIVE**

COMMANDER'S REVIEW	SUPERVISOR'S NAME / RANK / SIGNATURE		DUTY PHONE
	COMMANDER'S SIGNATURE		WING SAFETY

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### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).