

REQUEST FOR PUBLIC ADDRESS SYSTEM

NOTE: FILL OUT REQUEST AT LEAST TWO WEEKS IN ADVANCE - IAW 30 SWI33-113

REQUEST PUBLIC ADDRESS SYSTEM SUPPORT BE PROVIDED FOR THE FOLLOWING EVENT

1. TO: 30CS/SCMMGG (6-4043)	2. FROM: (Organization/Office Symbol)	3. DATE OF REQUEST
4. TITLE OF EVENT	5. DATE	6. TIME
7. LOCATION	8. DRY RUN (Date & Time)	9. DRY RUN (Date & Time)

REQUIREMENTS

10. NUMBER OF MICROPHONES _____	11. NUMBER OF PEOPLE ATTENDING _____	12. UNIFORM REQUIRED <input type="checkbox"/> CIVILIAN <input type="checkbox"/> BDU'S BLUES <input type="checkbox"/> SERVICE DRESS SEMI-FORMAL
13. OFFICIAL CEREMONIAL MUSIC REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO		NOTE: PRE-RECORDED NON-OFFICIAL MUSIC WILL BE PROVIDED BY THE CUSTOMER
14A. WILL AUDIO BE TAKEN FROM A VIDEO SOURCE? <input type="checkbox"/> YES <input type="checkbox"/> NO	14 B. POC FOR VIDEO (Name/Grade/Office/Phone)	

15. JUSTIFICATION AND SPECIAL INSTRUCTIONS

16. REQUESTING OFFICIAL, POC OR PROJECT OFFICER	17. GRADE	18. PHONE	19. SIGNATURE
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FAX TRANSMITTAL INFORMATION

20. TO (Name/Grade/Office Symbol)	23. FROM 30 CS/SCMMGG		
21. FAX NUMBER	22. VOICE NUMBER	24. FAX NUMBER 5-8172	25. VOICE NUMBER 6-4043

WORKCENTER USE ONLY

26 A. REQUEST <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED <input type="checkbox"/> SIGNOUT		26 B. By _____	
27 A. POC CONTACTED DATE	27 B. PERSON CONTACTED	27 C. CONTACTED BY	
28 A. VIDEO POC CONTACTED DATE	28 B. PERSON CONTACTED	28 C. CONTACTED BY	
29 A. SITE SURVEY REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO	29 B. SURVEY PERFORMED ON	29 C. PERFORMED BY	

30. EQUIPMENT		TECHNICIAN INCHARGE	QUANTITY
30 A. SYSTEM	30 B. SYSTEM NUMBER		
30 C. MICROPHONES	30 D. TYPE		
30 E. SPEAKERS	30 F. TYPE		

31. NOTES	32. DATE	FROM	TO	HOURS	MILES
ADMINISTRATIVE PROCESSING				1	

33. JOB CONTROL NUMBER	34. TECHNICIANS ASSIGNED	TOTAL		
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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).