

UNIT DISASTER PREPAREDNESS REPORT

AUTHORITY: 10 U.S.C. 8013, Secretary of the Air Force; powers and duties; delegation by, and E.O. 9397 (SSN).

PURPOSE: Used to contact Disaster Preparedness Representatives assigned to this base to respond during real world emergencies. Also used for directory service and forwarding email regarding Disaster Preparedness. File is used locally and requires minimal locator information.

ROUTINE USE: Files are kept at the 15 CES/CEX office and used only for Disaster Preparedness purpose.

DISCLOSURE: Voluntary.

1. UNIT		2. QUARTER/UPDATE				3. REPORT DATE		15 CES/CEX USE ONLY			
		1	2	3	4						
4. UNIT DISASTER PREPAREDNESS REPRESENTATIVES											
	GRADE AND NAME	D/PHONE	H/PHONE	FAX #	E-MAIL	DEROS	OFF SYM				
PRI											
ALT											
5. STAFF/UNIT CONTROL CENTER(S)											
	DUTY HOURS			NON-DUTY HOURS			WHEN SHELTERED				
	BLDG#/LOCATION	FAX	PHONE	BLDG#/LOCATION	FAX	PHONE	BLDG#/LOCATION	FAX	PHONE		
PRI											
ALT											
PRIMARY UCC E-MAIL ADDRESS:											
6. UNIT INFORMATION PROGRAM STATUS											
SUBJECT(S) COVERED						PERSONNEL CONTACTED					
						OFFICER	ENLISTED	CIVILIAN			
7. UNIT CHEMICAL BIOLOGICAL WHARFARE DEFENSE TRAINING STATUS											
ASSIGNED STRENGTH/MOBILIT	NUMBER TRAINED THIS REPORTING			NUMBER TRAINED			TOTAL NUMBER AND % OF				
/	INITIAL	REFRESHER		INITIAL	REFRESHER		NUMBER	%			
GROUND CREW											
AIRCREW											
CIVILIANS											
8. UNIT WRITTEN INSTRUCTIONS IN SUPPORT OF WING OPLAN 32-1											
DOCUMENT TITLE	DATE OF DOCUMENT			DATE REVIEWED (ANNUAL)			REMARKS				

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The traditional Field-by-Field creation process is extremely ineffective and slow.

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