

APPLICATION FOR E-6 AND ABOVE VACANCY

PERSONNEL DATA

APPLICANT'S RANK/NAME: _____

JOB NUMBER: _____ DUTY TITLE: _____

NOTE: This application must be received in the MSF/DPM along with a current RIP and Fitness Assessment, by the closeout day of the vacancy the applicant is applying for. The assignment policy (121 ARWI 36-2101) is located on the base network.

FORCE SUSTAINMENT (PROMOTION ELIGIBILITY) (COMPLETE BLOCKS)

1. Member meets all requirements for promotion to the rank of _____ in order to apply for this advertised vacancy, in accordance with ANGI 36-2502, Promotion of Airmen of the Air National Guard OR currently holds the rank of the advertised position.

2. If member does not meet promotion eligibility, specify reason: _____

3. Member: It is your responsibility to log on to the Virtual RED website to get a copy of your most current Records Review

FORCE SUSTAINMENT OFFICE REPRESENTATIVE SIGNATURE

DATE

FORCE DEVELOPMENT

1. Highest PME completed is: _____

2. Member has been awarded the same AFSC as the advertised vacancy OR is in upgrade training at the 3-5-7 level for the Duty AFSC. _____ (INITIALS)

3. Member HAS NOT BEEN awarded the same AFSC as the advertised vacancy. Proceed to the Retention Office. _____ (INITIALS)

4. Member has been briefed on mandatory training requirements and is aware that the school must be completed within one year of assignment to new AFSC.

_____ (INITIALS)

FORCE DEVELOPMENT OFFICE REPRESENTATIVE SIGNATURE

DATE

HUMAN RESOURCE OFFICE (HRO) OFFICE (Fulltime Employees Only)

(NOTE: "NO" RENDERS THE APPLICANT INELIGIBLE TO APPLY) (INITIALS)

1. If selected, I will be compatible for current civil service/AGR position. YES NO _____

2. If selected, I will cause grade inversion for current civil service/AGR position. YES NO _____ (INITIALS)

HRO REPRESENTATIVE SIGNATURE

DATE

RETENTION OFFICE (Required ONLY if member must retrain.)

1. Member has been briefed that retraining will affect an incentive program. _____ (INITIALS)

2. Member meets AFSC qualification requirements. _____ (INITIALS)

3. Member does not meet AFSC qualifications and will require Application for Retraining through the Retention Office upon selection. _____ (INITIALS)

RETENTION OFFICE REPRESENTATIVE

DATE

SQUADRON COMMANDER (Initial One)

1. Member assigned to duty section of advertised vacancy. _____ (INITIALS)

2. Member will be authorized to retrain/transfer to the new assignment, if selected. _____ (INITIALS)

UNIT COMMANDER (Please type or Print)

UNIT COMMANDER SIGNATURE

DATE

**Download any U.S. FedForm (free, fillable, savable in Adobe Reader)!
Start with the "Flash Demo" at the top of the following page:
www.usa-federal-forms.com**

**Convert any fillable PDF form to savable (locally, in Adobe Reader):
www.savePDF.com**

**Convert any document (in any format) to PDF fillable and savable:
www.FillinDocs.com**

**All (10's of 1,000's) U.S. Federal Forms already fillable, savable:
www.usa-federal-forms.com**

About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

APPLICANT CAN CHECK OFF AS COMPLETED

Request RIP by logging onto the Virtual MPF at: <http://www.afpc.randolph.af.mil/vs/> NOTE: Review your RIP to verify the accuracy of all your military information. _____

Locations of Offices that MUST sign off on this form.

Career Enhancement/Customer Service: First office on right when entering through front of Building 887). _____

Base Education and Training Office: Room 113 in Building 887. _____

Human Resource Office: (Full-time Technicians and AGRs only), Room 101 in Building 887. _____

Retention Office: (Only if you are retraining into another AFSC) Building _____

Your Squadron Commander _____

Your Application Package:

121 ARW Form 28 (this form) MUST be submitted. _____

Your RIP MUST be included. _____

Your Fitness Assessment. _____

You may include a military/civilian resume to your application. _____

Certificates and other documentation will NOT be accepted with your application.

NOTE: Applications can be hand carried to the MPF, Building 887, Room 101C or mailed to: 121 MSF/DPM, 7370 Minuteman Way, Columbus, Ohio, 43217-5875. Member must meet all requirements of the current Assignments Publication by the close out date of the vacancy.