

NOTIFICATION OF DEPLOYMENT ASSIGNMENT

NAME	UNIT	DATE
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1. You have been assigned to a primary/alternate deployment position. You are responsible to keep your personal affairs in proper order to preclude financial and other problems (for example: DD Form 93, Record of Emergency Data, Wills, Power of Attorney, Allotments, and AF Form 357, Dependent Care Certification (if applicable). Inform your dependents that there is a strong possibility you may go TDY on very short notice. Advise your dependents to contact the local American Red Cross if an emergency which necessitates your return arises.

2. Have in your possession at all times the following: (if applicable)

- a. DD Form 2AF - Armed Forces Identification Card
- b. AF Form 2293 - USAF Motor Vehicle Operator ID Card
- c. AF Form 1199 - USAF Restricted Area Badge
- d. 30 day supply of medications
- e. Spectacle Inserts for gas mask

MINIMUM CLOTHING REQUIREMENT FOR DEPLOYMENT

3. The following are minimum clothing requirements for all exercises/deployments. Deploying personnel will report to the Unit Assembly Areas with these items in their possession. All personal baggage will be packed in duffel bags, B-4 type bags, or commercial luggage with rounded corners.

IN NO CASE WILL FOOT LOCKERS OR TRUNKS BE ACCEPTED AS PERSONAL BAGGAGE.

All personnel are limited to two pieces of personal baggage and 140 pounds total weight. Additionally, carry-on baggage will be limited to one piece not to exceed 9'x15'x24' in dimensions.

ITEM (Notes)	QUANTIT
Bag/Suitcase	1 ea
Shirt, BDU (Long Sleeve) (1,2,5)	3 ea
Trousers, BDU (1,2,5)	3 ea
Field Jacket (1,2,5)	1 ea
Liner, Field Jacket (1,3,5)	1 ea
Cap, BDU (1,2,5)	1 ea
Combat Boots (1,5)	1 pr
Socks (Black) (5)	4 pr
Belt and Buckle (subdued) (1,5)	1 ea
Undergarments (5)	4 sets
Work Gloves (with inserts) (1,5)	1 pr
Towel, Bath	2 ea
Toilet Kit (4)	1 ea
Pad Lock (Key or Combination)	1 ea
Civilian Clothing	as directed

NOTES

- 1. Aircrew clothing may be substituted.
- 2. ANG Security Police will be properly clothed and equipped IAW appropriate Instructions.
- 3. As required for the deployment location.
- 4. Toilet Kit Content - See Below.
- 5. Items (1 ea) may be worn and count towards total requirement.

ADDITIONAL REQUIREMENTS AS DETERMINED BY THE

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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

NOTIFICATION OF DEPLOYMENT ASSIGNMENT (Continued)

4. **TOILET KIT:** The following is a **RECOMMENDED MINIMUM** list of personal items:

MALE ITEMS	UNIT	EACH
Cream, shaving pressurized	Can	1
Razor, disposable	Pkg/2	3
Deodorant, stick	Ea	1
Soap, toilet, bar 3 1/2 to 4 oz.	Bar	4
Toothbrush with container	Ea	1
Toothpaste	Tube	1
Comb	Ea	1
Shampoo	Tube/Btl	2
Laundry Soap	Box	As Needed
Toilet Paper	Roll	1
Flashlight with batteries	Ea	1
Washcloth	Ea	2

FEMALE ITEMS	UNIT	EACH
Lotion, hand and body, 2 oz	Tube	1
tube	Ea	1
Deodorant, stick	Bar	2
Soap, toilet, bar 3 1/2 to 4 oz.	Ea	1
Toothbrush with container	Tube	1
Toothpaste	Ea	1
Comb or Brush	Box	1
Napkin, sanitary, self adhesive	Box	1
Tampon, sanitary	Pkg	10
Tissue, cleansing, 12 pkg.	Tube/Btl	2
Shampoo	Box	As Needed
Laundry Soap	Roll	1
Toilet Paper	Ea	1
Flashlight with batteries	Ea	2
Washcloth	Ea	1

MISSION / ORIENTATION BRIEFING

5. **UNIT READINESS MISSION:** Should a national emergency result in Presidential Orders to mobilize the National Guard in the interest of national security, the unit or Unit Type Code (UTC) is assigned to the unit's gaining MAJCOM for direction. Unit personnel are to be prepared to deploy to various locations throughout

6. **ASSEMBLY / DEPLOYMENT:** In the event the unit is directed to mobilize and/or deploy, you will be contacted through the unit recall system. You will be advised of the time and date to report to the unit assembly area. Report with military clothing, personal items and documents listed in the Installation Deployment Plan (IDP). After arrival at the unit, you will receive a deployment briefing outlining the deployment tasking, location and departure dates.

7. **INDIVIDUAL RESPONSIBILITIES:** Ensure your family, personal and financial responsibilities are current and in order in case you need to respond to a short notice deployment order. Advise your civilian employer of your National Guard membership, deployment and annual duty commitments. Maintain military clothing in serviceable condition and in the proper quantities as stated in the IDP. Keep your military supervisor informed of your health status. Notify them if you should injure yourself, which prohibits or restricts you from performing your assigned military duties.

8. **DEPENDENT INFORMATION:** Discuss your duty and deployment responsibilities with your family. Dependent benefit assistance and information will be available for your dependents while you are deployed. The Family Support coordinator will provide specific procedures and information prior to your departure or shortly thereafter depending on the time available. Emergency contact or return from an overseas assignment is to be processed and verified through the local American Red Cross office.

SIGNATURE OF MEMBER

SIGNATURE OF SUPERVISOR /
DEPLOYMENT OFFICER